

saving onto the DBA. April has also guaranteed that the hanging baskets, planters and gardens will be watered every morning Mon-Fri.

b) Correspondence

- An e-mail was received from Kevin at Big Sound Buy & Sell regarding Juke's Lane. He is having the side of his building resided and has requested we remove the message boards and paintings from his building. Kevin would like there to be a plan in place for the art to be updated before he decides whether he wants them reinstalled on the new siding.

Action Item: Susan will ask Kevin if the entrance sign will have to be removed

5) Events Report. A detailed report is on file. Items discussed in detail by the board members are listed below.

- Painted Paddle Silent Auction
 - The paddles were delivered to the artists this week. There will be 41 paddles up for auction this year. The display locations will have to be carefully chosen.
 - It was suggested we have 4-5 paddles as a FB on line auction only.
- Downtown Sidewalk Sale
 - Susan will ask the businesses on James Street if they are willing to put racks out on the sidewalk. If there is enough buy-in James St. will be closed.

6) Marketing Report. A detailed report is on file. Items discussed in detail by the board members are listed below.

- We will order 250 license plates to use for promotion. The wording will be the same, but will not say Car Show 2015.
Action Item: Susan to get some sample pictures in various colours to show at the next board meeting.
- We have water bottles covers, bottles of water and can covers to give out. If there is a good close out deal, Susan will order something else to give away.

7) Financial Report

"Motion to accept the financial report as presented"

Moved by: Sue Sullivan Seconded by: Paul Borneman Carried

a) 2016 Budget

- There were some final adjusts to the 2016 budget after the last meeting.

Resolution 16-05

"Motion to approve the 2016 budget with the amendments as discussed"

Moved by: David Coles Seconded by: Dora Logan Carried

b) Purchase of garbage/recycling bins

Resolution 16-06

"Motion to purchase four garbage/recycling bins from 30 Busch Systems for \$4,208.12"

Moved by: David Coles Seconded by: Sue Sullivan Carried

8) Downtown Task Team Update

- The Task Team is working on recommendations that will go to council in May. Daryl gave a deputation to council on March 1st with an update on what the group has been working on.
- There has been a lot of discussion as to whether or not the DBA is using its resources where they should – beautification, events, etc.
- A presentation by some members of the group will be made at the AGM
- The Task Team was given homework for the next meeting. Susan asked the board members for input. Three trends/movements have been identified as :
 - 1) Cultural & History
 - 2) Locally Produced
 - 3) Active Living & Outdoorizing

For each of these areas ideas the board came up with some ideas for things that can be accomplished in 3 months, 6 months, 1 year and 2-3 years. Susan will pass this information onto the Task Team.

9) Councilor's Report

- The gazebo on the town dock will be replaced with a new one that will be built by Cedarland Homes.
- There will be a Visitor Information Centre at the Stockey Centre
- William Beatty School has been sold and will be turned into non-profit residences

10) Chamber Report

- The Chamber's office will be moving to William Street. They will not be an information centre anymore.

11) Pending Business

a) AGM Location

- Susan will look into locations including the Shriners location (under the LCBO), St. James Church, and the BOCC. Once a location is confirmed, Susan will inform the board members.

12) New Business

a) Juke's Lane

- A plan needs to be made. To be discussed at a future meeting.

b) Board Position

- David Coles currently represents 25 Seguin St, owned by Mrs. McMurray. That building has now been sold. Jim Shaw would like David to represent Mr. Electric.

Action Item: Susan will ask Rob Beaumont if David can represent the Air Cadets who are based out of the Post Office. She will also ask OBIAA if a not for profit organization located in the DBA can have a representative on the board.

c) No Smoking Enforcement

- Jim was informed by the Health Unit that there is to be no smoking within 9 metres of any workplace. Does this apply to the downtown?

Action Item: Susan to ask Tammy for clarification.

d) Guidebook for Film and Television

- Jim wanted to ensure the company who will be in town filming the new TV series will be working with the DBA about road closures etc. Susan replied there has already been a meeting with the production manager and they will be consulting with the town and the DBA during filming.

12) Next board meeting – April 13, 2016, 6:30pm, GB Software

13) “Motion to adjourn the meeting at 9:05pm”

Moved by: Paul Borneman

Seconded by: Sue Sullivan

Carried

Minutes of meeting recorded by: Susan Hrycyna, Executive Administrator