



**Downtown Parry Sound Business Association
Special Budget Meeting
Minutes
February 3, 2104**

1. The Special Budget Meeting of the Parry Sound Downtown Business Association was called to order at 6:10 pm by the chair, Lis McWalter.
2. **Resolution 14-06**
“That the agenda for the Special Budget meeting on February 3, 2014 is approved”
Moved by: Katrine Floegel Martin Seconded by: Brittany Mahnke Carried
3. That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, C25, s.239,(1) as amended, the Board of the Downtown Business Association move to a meeting closed to the public in order to address a (matter(s) pertaining to:
b) Personal matters about an identifiable individual(s), including municipal or local board

Resolution 14-07

Motion: “For the DBA Board of Management to go In Camera at 6:15 pm with participation by the Board members only.”

Moved by: Angelika Distler Seconded by: Brittany Mahnke Carried

Resolution 14-08

Motion: “For the DBA Board of Management to go back into an open meeting at 7:05 pm

4. Financial Report for December 31, 2013
 - The final levy payment for 2013 will be \$5949.33.
 - We have still not been paid approximately \$6500 from GBC for our portion of our intern’s wages in 2013 and \$2,000 from 2012. All indications are that we will still receive this money.
 - We have a surplus of approximately \$27,000 from 2013 as well we have \$23,000 in a GIC.
5. 2014 Budget
 - Downtown Revitalization Projects – Other projects include downtown signage. This money would be used for a Signage program with a goal to have all downtown signs of a similar and consistent look.
 - We will look into buying a universal cloth bag for downtown business to give out to customers. They will be used to promote the Shop Local campaign. Susan will get prices on a good quality bag with printing on two sides and possibly a vinyl pocket for businesses to put their business card into. We will look into buying 1,000 bags to start.
 - Daryl will put together a list of the specifications required for a new laptop in order to get quotes from three different companies. In the meantime Daryl will transfer

information from Susan's lap top onto the lap top that Sean was using. We also need to purchase an external hard drive for backup.

- Dora would like a sign in Jukes Lane to promote places to see in Parry Sound. RTO12 offers a Tourism development grant that this project would fit into. In the meantime Dan will work with Dora on what should go on the sign.
- We have a quote for yearly insurance from one company. Daryl will have Angel look at the coverage to see if it satisfies our needs and then Susan can get two more comparable quotes.
- A member suggested the DBA pay for extra snow removal on the downtown streets. Before we proceed we will need to talk to the town to see if there is a way to have snow removal done more often and if so what the cost would be. This subject will be brought up at our AGM so the members can have a discussion on the subject.
- Angelika will make the changes as discussed and sent out a revised budget for the board members to review.

6. **Resolution 14-09**

Motion: "That the meeting be adjourned at 8:57 pm."

Moved by: Daryl McMurray

Seconded by: Dora Logan

Carried

705-746-6426

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